

# **BOMA SUBURBAN CHICAGO**

## **APPLICATION FOR REGULAR OR ALTERNATE MEMBERSHIP**

The Building Owners and Managers Association  
of Suburban Chicago  
1515 E. Woodfield Road, Suite 110  
Schaumburg IL 60173  
847/995-0970  
FAX 847/995-0971  
[www.bomasuburbanchicago.com](http://www.bomasuburbanchicago.com)  
Email: [boma@bomasuburbanchicago.com](mailto:boma@bomasuburbanchicago.com)

Please type or print clearly

**MEMBER BUILDING(S)**

Building Name(s) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip+4 \_\_\_\_\_

Total Building Area       Total Building Rentable Area       Building Office Area       Building Retail Area

Property Description:

<input type="checkbox"/> General Purpose Office	<input type="checkbox"/> Government (50% Government use)
<input type="checkbox"/> Medical Building/Hospital (50% Medical use)	<input type="checkbox"/> Suburban Office Park
<input type="checkbox"/> Corporate Headquarters (50% Corporate use)	<input type="checkbox"/> Historic
<input type="checkbox"/> Corporate with Multiple Buildings	<input type="checkbox"/> Other _____

**PROFESSIONAL INFORMATION**

Occupation:

<input type="checkbox"/> Building owner	<input type="checkbox"/> Assistant Property Manager	<input type="checkbox"/> Investor
<input type="checkbox"/> Building manager	<input type="checkbox"/> Administrative Assistant	<input type="checkbox"/> Developer
<input type="checkbox"/> Facility manager	<input type="checkbox"/> Appraiser	<input type="checkbox"/> Engineer
<input type="checkbox"/> Property manager	<input type="checkbox"/> Leasing Agent/Broker	<input type="checkbox"/> Other _____
<input type="checkbox"/> Asset manager		

No. of years in this field \_\_\_\_\_ No. of years with this company \_\_\_\_\_

How many square feet of office space do you manage, including this property? \_\_\_\_\_

How many buildings do you (not your company) manage, including this property? \_\_\_\_\_

What types of properties do you represent? (Check all that apply)

<input type="checkbox"/> Government buildings	<input type="checkbox"/> Suburban office parks	<input type="checkbox"/> Parking facilities
<input type="checkbox"/> Low-rise commercial offices	<input type="checkbox"/> Shopping centers/malls	<input type="checkbox"/> Industrial/Warehouses
<input type="checkbox"/> High-rise commercial offices	<input type="checkbox"/> Schools, colleges, universities	<input type="checkbox"/> Hotels
<input type="checkbox"/> Medical buildings/hospitals	<input type="checkbox"/> Office condominiums	<input type="checkbox"/> Other _____

What is the maximum purchase you can authorize?  Less than \$5,000     \$5,000-\$20,000     \$20,001-\$50,000     Over \$50,000

**GENERAL INFORMATION**

Local Representative or Alternate \_\_\_\_\_ Designation(s) \_\_\_\_\_

Title \_\_\_\_\_

Company \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip+4 \_\_\_\_\_

Area Code/Telephone \_\_\_\_\_ FAX \_\_\_\_\_ Email \_\_\_\_\_

**BOMA**

How did you hear about BOMA?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**REFERENCES**

List three *Professional* references:

Name	Company Name	Email
_____	_____	_____
_____	_____	_____
_____	_____	_____

BOMA/Suburban Chicago recognizes members who recruit new members. If you learned about the benefits of BOMA/Suburban Chicago from a current member, please provide their name here:

I was referred to BOMA/Suburban Chicago by \_\_\_\_\_

**AUTHORIZATION**

In order for your application to be presented to the Board of Directors for a vote, please send this completed and signed Membership Application Form and a check for your annual dues investment to:

BOMA/Suburban Chicago  
1515 E. Woodfield Road, Suite 110  
Schaumburg IL 60173

I agree to abide by the Code of Ethics of the Building Owners and Managers Association of Suburban Chicago as printed on the back of this application.

I would like The Building Owners and Managers Association of Suburban Chicago (BOMA/Suburban Chicago) to send me as representative of this property facsimiles and e-mails at the addresses provided on this application, including seminar information, security alert information, promotional materials, advertising and other commercial materials so we can take full advantage of the various programs and services offered by The Building Owners and Managers Association of Suburban Chicago. I understand that my fax and e-mail addresses will not be provided to others by the association.

Signature \_\_\_\_\_ Date \_\_\_\_\_

A percentage of your dues payment to BOMA/Suburban Chicago is deductible for federal income tax purposes as an ordinary and necessary business expense. Contributions or gifts to BOMA/Suburban Chicago are not deductible as charitable contributions.

**FOR LOCAL ASSOCIATION USE ONLY**

Type of Member:  Regular building  RE Professional  Alternate

Date Received \_\_\_\_\_ Amount Paid \_\_\_\_\_

To Committee \_\_\_\_\_ Approved \_\_\_\_\_

To Board \_\_\_\_\_ Approved \_\_\_\_\_

Member Notification \_\_\_\_\_

Date sent to BOMA International \_\_\_\_\_

**NOTES:**

# Code of Ethics

## for BOMA/Suburban Chicago Members

BOMA/Suburban Chicago is committed to complying with all applicable laws and regulations governing not-for-profit corporations and associations and aspires to the highest standards of ethical and professional conduct.

- Professional behavior is expected at all BOMA functions.
- BOMA/Suburban Chicago members conduct business with respect, integrity and professional courtesy.
- Information provided to BOMA and its members shall be truthful. Dishonest, fraudulent or illegal information or conduct is deemed unacceptable.
- BOMA members maintain as confidential any legitimate business or association information provided in confidence until and unless given permission to disclose it by the source or for the length of time that confidentiality is legally required.
- Recognizing that the more you contribute to the association, the more you benefit from the association, all BOMA members are pledged to participate in and support the activities of the organization.
- BOMA/Suburban Chicago functions are relationship-building and educational opportunities. Solicitation of business should take place outside of BOMA functions.
- BOMA Associates are requested to respect the parameters of their categories.
- As the behavior of each BOMA member reflects upon all BOMA members, BOMA is a self-policing group in regard to decorum at BOMA functions. Questionable behavior will be brought to the attention of the Board of Directors who shall have the option to put a member on notice, on probation, or, ultimately, to expel a member.