



## 2017 Professional Development Courses

BOMA/Suburban Chicago is offering a variety of Professional Development Courses in 2017, in conjunction with BOMI International and BOMA International. These courses offer the opportunity to expand your knowledge of the commercial real estate industry, developing the skills you need to advance your career and add value to your organization.

For course registration forms, visit the BOMA/Suburban Chicago website at [www.BomaSuburbanChicago.com](http://www.BomaSuburbanChicago.com).

### 2017 COURSE SCHEDULE...

#### **Ethics is Good Business® ShortCourse™**

**Friday, May 19**

**8:30am – 4:00pm**

**Members \$400 / Non-Members \$450**

This course helps you understand the impact that ethical behavior can have on your professional performance and your property's bottom line. By working through difficult ethical dilemmas, you'll develop the confidence to follow through, even when facing adversity. *Applies to BOMI International FMA® and RPA® designations.*

#### **Real Estate Investment and Finance**

**Thursdays: September 7, 14, 21, 28 and October 5, 12, 19**

**5:30pm – 9:00pm**

**Members \$1,050 / Non-Members \$1,150**

Through this course you will learn to take charge of real estate investments in order to maximize the value of a property. You will develop knowledge about basic financial concepts as they relate to real estate, including valuation, analysis, taxation, depreciation, and life-cycle costing. Similarly, you will learn to evaluate real estate investments and to develop budgets that estimate net operating income. You will study the income capitalization approach and cover property taxation costs and strategies to offset these costs. You will also gain the skills to conduct discounted cash flow analyses and calculate net present value and internal rate of return. *Applies to BOMI International FMA® and RPA® designations / PMFP certificate.*

#### **Foundations of Real Estate Management**

**Fridays: October 6, 13, 20, 27 and November 3**

**8:00am – 3:30pm**

**\$625 per student from a BOMA Member Building / \$725 per student from a Non-Member Building**

A soup-to-nuts, 6-module, 30-hour, entry-level course, covering the fundamentals of commercial real estate administration, management, building systems, accounting and reporting, contract management and more. The sessions includes classroom instruction from seasoned pros, reinforced by behind-the-scenes tours of outstanding buildings throughout the suburban Chicago area. *Participants receive a Certificate of Completion from BOMA International.*

#### **Environmental Health and Safety Issues**

**Saturdays: October 28 and November 4, 11, 18 and December 2, 9**

**8:00am – Noon**

**Members \$1,050 / Non-Members \$1,150**

Ensuring workplace and employee health and safety are issues at the center stage of today's property industry. As a property professional, this course will help you develop and manage proactive environmental/occupational health and safety programs, comply with regulatory standards and guidelines, and assess when to obtain technical assistance. *Applies to BOMI International FMA®, RPA®, and SMA® designations.*

For BOMI International courses, the course fee includes the computerized testing fee. There is also a one-time \$225 Credential Enrollment Fee for those entering a certificate or designation program, a one-time \$100 Additional Credential Enrollment Fee, and if the student is not pursuing a designation, an additional \$100 Individual Course Enrollment Fee per course.

For more information, contact BOMA/Suburban Chicago at 847.995.0970 or [boma@bomasuburbanchicago.com](mailto:boma@bomasuburbanchicago.com).